



## **Dispex Ltd Privacy Policy**

Under the General Data Protection Regulation (GDPR) the lawful process Dispex rely on for processing this information, are your consent to provide this information. You are able to withdraw your consent at any time by contacting us by email or through the website and requesting we no longer hold your email address and data.

### **Collecting and Using Personal Information**

When you visit and navigate our sites and when you communicate with us via our sites or via email or post, we will not collect personal information about you unless you provide us that information voluntarily for the purposes of business communication only. Any non-public personal information that you may provide via our sites or email or post will be used solely for the purpose stated either on the web page where it is collected or on the form which you will have filled in voluntarily and sent back to us. We will not sell, license, transmit or disclose your information outside of our company and its affiliated companies unless (a) expressly authorized by you, (b) necessary to enable our contractors or agents to perform certain functions for us, or (c) where we are required or permitted to do so by law. In all cases, we will disclose the information consistent with applicable laws and regulations and we will require the recipient to protect the information and use it only for the purpose it was provided.

By "personal information," we mean data that is unique to an individual, such as a name, address, e-mail address, or telephone number. Dispex will only hold the following personal data: name and individual email address, other details held will be publicly available information such as GP Surgery Details or Business Address details. From time to time, we may request personal information from you at our sites to deliver requested materials to you, respond to your questions, or deliver a product or service. This personal information will usually be in the form of your name and place of work.

### **Your E-Mail**

We welcome your comments or queries on our website and have provided e-mail contacts for that purpose. We will share your comments and questions with our customer service representatives and those employees most capable of addressing your questions and concerns.

Please note that your e-mail, like most, if not all, non-encrypted Internet e-mail communications, may be accessed and viewed by other Internet users, without your knowledge and permission, while in transit to us. For that reason, to protect your privacy, please do not use e-mail to communicate information to us that you consider confidential. If you wish, you may contact us instead via non-cellular telephone on the numbers provided.

There may be some locations on our websites where we have made special provisions for a more secure environment in which we can exchange information with you. At each of these locations, we will provide you with appropriate instructions.

### **Other Information; "Cookies" and "Tags"**

You should also be aware that when you visit our websites, we collect certain information that does not identify you personally, but provides us with "usage data," such as the number of visitors we receive or what pages are visited most often. This data helps us to analyse and improve the usefulness of the information we provide at these websites.

Like most commercial website owners, we may use what is known as "cookie" technology. A "cookie" is an element of data that a website can send to your browser when you link to that website. It is not a computer program and has no ability to read data residing on your computer or instruct it to perform any step or function. By assigning a unique data element to each visitor, the website is able to recognize repeat users, track usage patterns and better serve you when you return to that site. The cookie does not extract other personal information about you, such as your name or address.

We may also use what is known as "client-side page tagging", which uses code on each page to write certain information about the page and the visitor to a log when a page is rendered by your web browser. This technique is also commonly used on commercial websites. "Tagging" does result in a JavaScript program running on your computer, but it is limited to providing information about the page that you are requesting and the configuration of your browser. It will not read any of your data files or execute any additional programs. It does not extract any personal information about you, such as your name or address.

#### **Linking to Other Sites**

From time to time, our websites may provide links to other websites, not owned or controlled by us, that we think might be useful or of interest to you. We cannot, however, be responsible for the privacy practices used by other website owners or the content or accuracy of those other websites. Links to external websites does not constitute or imply endorsement by us of these websites, any products or services described on these sites, or of any other material contained in them.

#### **Security**

We have adopted and adhere to stringent security standards designed to protect non-public personal information against accidental or unauthorized access or disclosure. Among the safeguards that we have developed for this site are administrative, physical and technical barriers that together form a protective firewall around the information stored at this site. We periodically subject our site to simulated intrusion tests and have developed comprehensive disaster recovery plans.

#### **Changes to This Statement**

We may change this Statement from time to time; when updates are made, the Privacy Policy version date (located at the bottom of this Policy) will also be updated to reflect that a revision occurred. We encourage you to periodically reread this Policy to see if there have been any changes that may affect you. This Statement is not intended to and does not create any contractual or other legal rights in or on behalf of any party.

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